

EXTRA ORDINARY GAZETTE DATE : 15/09/2020

LAST DATE : 21/10/2020

**CATEGORY NO: 99/2020**

Applications are invited online only from qualified candidates for appointment in the under mentioned post in Kerala State Housing Board. Before applying for the post candidates should register as per the One Time Registration through the official website of Kerala Public Service Commission. Candidates who have already registered can apply through their profile. The photo uploaded through One Time Registration should be one taken after 31.12.2010 and also bear the name of candidate and date of taking photograph in the bottom portion of the photograph. The uploaded photo will be having a validity of ten years from the date of photography. **Candidates who have AADHAR CARD should add AADHAR Card as I.D. Proof in their Profile.**

- 1 Name of firm : Kerala State Housing Board**
- 2 Name of Post : Confidential Assistant Gr II**
- 3 Scale of Pay : ₹ 10480 - 18300**
- 4 Number of vacancy : 1 (One)**

Note **1.** The above Vacancy is now in existence. The list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancies noted above and also against the vacancies if any reported to the Commission in writing during the period of currency of the list.

**2.** Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidates to the above post of Kerala State Housing Board, if it is subsequently found that such advise was made under some mistake. On such cancellation the Appointing Authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the Appointing Authority shall be made within the period of his/ her probation or 240 days from the date of his /her joining duty whichever is earlier.

**3.** 3% of the vacancies for the post shall be reserved for differently abled candidates with Locomotor Disability/Cerebral Palsy, Hearing Impairment, Low vision as per G.O.(P) No.01/2013/SJD dtd 03.01.2013.

5. **Method of Appointment** : Direct Recruitment
6. **Age Limit** : 18-36. Only candidates born between 01.01.2002 and 02.01.1984(both dates included) are eligible to apply for this post. SC/ST and OBC candidates are eligible for usual age relaxation.  
For Conditions regarding the age relaxations, please see Para 2 of General Conditions.

Note The regular employees working in the above concern will be given age relaxation to the extent of their service in the Board from upper age limit, if they possess prescribed qualifications. But the maximum age limit shall in no case exceed 50 (Fifty) years.

7. **Qualifications** :
1. **Must have passed S.S.L.C or its equivalent qualification.**
  2. **Typewriting English (Higher) KGTE/ MGTE or equivalent and Computer Word Processing or its equivalent.**
  3. **Typewriting Malayalam (Lower) KGTE or equivalent.**
  4. **Must possess Shorthand English (Higher) KGTE/MGTE or its equivalent.**
  5. **Must possess Shorthand Malayalam (Lower) KGTE or its equivalent.**

- Note
- 1 Rule 10 (a)ii of Part II KS &SSR applicable.
  - 2 Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned
  - 3 In the case of difference in original Caste/Community claimed in the application and that entered in SSLC Book , the candidate shall produce a Gazette Notification in this regard , along with Non Creamy Layer /Community Certificate at the time of certificate verification.
  - 4 Appropriate disciplinary/ penal actions as per Rule 22 of KPSC Rules of Procedure,will be initiated against those candidates who give confirmation for writing the examination by providing false claims about their qualifications/ experience irrespective of whether they have attended or abstained from the examination.

## 8 **Mode of submitting applications**

Candidates shall register as per 'ONE TIME REGISTRATION ' on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by

logging in to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link to apply for a post. No application fee is required. Candidates can view and print the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post Candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the commission. Applications submitted will be provisional and particulars cannot be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove qualification, community, age etc. have to be produced as and when called for.

**9 Last date of receipt of applications: 21/10/2020 Wednesday up to 12 midnight.**

**10 Address to which applications are to be sent: [www.keralapsc.gov.in](http://www.keralapsc.gov.in)**

**11** (a) Sub paras (v),(viii), (ix),(x), (xi) & (xiii) of para 2 and para 7 of the General Conditions are not applicable to this selection.

(b) The selection to the above post in the above concern will be subject to the rules and regulations made by them from time to time.

**12** If a Written/OMR/Online Test is conducted as part of this selection, candidate shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the admission tickets in the last 15 days till the date of test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calender itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

(For more details please see the general conditions given in part II of the Gazette Notification)

SAJU GEORGE  
SECRETARY

KERALA PUBLIC SERVICE COMMISSION