

Extraordinary Gazette Date : 30/10/2020
Last Date : 02/12/2020

CATEGORY NO: 133/2020 – 135/2020
(Direct & By transfer)

Applications are invited online only from qualified candidates for selection to the undermentioned post in Kerala Government Service. Applications must be submitted online through the official website of the Kerala Public Service Commission after “ONE TIME REGISTRATION”.

1. **Department** : The Kerala National Savings Service
2. **Name of Post** : Assistant Director of National Savings
3. **Scale of pay** : ₹ 39500-83000
4. **Method of appointment**
 - I. **Category No.133/2020** By transfer from among the General Extension Officers, Extension Officers (Housing/ IRD) in the Rural Development Department
 - II. **Category No.134/2020** By transfer from Assistant Section Officers/ Senior Grade Assistants in the Kerala Secretariat Subordinate Service.
 - III. **Category No.135/2020** Direct recruitment

5. **Number of vacancies**

- | | | |
|------|-----------------------------|-------------|
| I. | Category No.133/2020 | 6 |
| II. | Category No.134/2020 | 5 |
| III. | Category No.135/2020 | Anticipated |

The above vacancies are now in existence. Separate Ranked Lists will be prepared for each category. If suitable candidates are not available for appointment by transfer, such vacancies shall also be filled up by direct recruitment.

The Ranked list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancies noted above and also against the vacancies if any reported to the Commission during the period of the currency of the list.

Note:(a) Separate application should be sent for each category.

Note:(b) The rules relating to the reservation of appointment (General Rule 14 to 17) shall apply to the appointments by direct recruitment only.

Note:(c) The candidates who apply for By transfer recruitment should upload the Service Certificate obtained from the Head of Office/ Department showing service particulars in the format given below in their OTR profile and the same should be produced in original as and when called for by the Commission.

<u>Service Certificate</u>							
1	Name of the Employee		:				
2	Name of post held by the Applicant, Scale of Pay & Pay now drawn		:				
3	Name of the Department		:				
4	Name of Subordinate Service		:				
5	Whether the candidate belongs to Probationer/ Approved Probationer/ Full Member		:				
6	Service Particulars		:				
Sl. No	Name of Post held	Period		Length of Service			Date of declaration of probation
		From	To	Year	Month	Days	
Total Service:							

Certified that the above details in respect of Sri./Smt....., who is a probationer/ approved probationer/ full member of the subordinate service have been verified by me with the service particulars of the candidate and that they are found correct.

Place:

Date:

(Office Seal)

Signature
Name & Designation of
Head of the Office/ Department

6. **Age limit:** 18-36. Only candidates born between 02.01.1984 and
(a) Direct recruitment : 01.01.2002 (both dates included) are eligible to apply for this post with usual relaxation to Scheduled Castes, Scheduled Tribes and Other Backward Communities.
(b) By transfer recruitment : Maximum age limit is not applicable to By transfer recruitment.

[For other conditions regarding the age relaxation please see Part-II, Para 2 of the General Conditions of the Gazette notification]

7. **Qualifications for Direct Recruitment and By transfer**

- (a) Essential: Graduation in any Discipline
(b) Desirable: (i) Experience in organizational matters and public relations.
(ii) Ability to address public meetings, and
(iii) Aptitude for canvassing and sales promotion.

Note:(a) The experience prescribed as desirable qualification for direct recruitment/ by transfer shall be the one acquired after obtaining the basic academic or other qualifications prescribed for the post.

Note:(b) KS&SSR Part-II Rule 10 (a) (ii) is applicable.

Note:(c) Candidates who claim equivalent qualifications instead of qualification mentioned in the Notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.

Note:(d) In the case of difference in original caste/ community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/ Community Certificate at the time of certificate verification.

8 **Mode of Submitting applications:**

- (A) Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for the post. The photograph uploaded in the profile should be one taken after 31.12.2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application from their one time registration profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application, candidates must ensure correctness of the information on their profile. They must quote the User-ID for further communication with the Commission. Application once

submitted is received as provisional and the details cannot be deleted or altered after submission. The application submitted not in accordance with the conditions stipulated in the notification will be summarily rejected in due course of processing. Documents to prove qualification, experience, community, age etc. have to be produced as and when called for.

- (B) If written/ OMR/ Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (C) Appropriate disciplinary action as per Rules of Procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.
- (D) Candidates who have AADHAAR card should add AADHAAR as ID Proof in their profile.

9 Last date for receipt of applications :- 02.12.2020 Wednesday upto 12.00 midnight.

10 Address to which applications are to be submitted: - www.keralapsc.gov.in

(For details including Photo, ID card etc., refer the General Conditions given in Part II of the Notification)

SAJU GEORGE

SECRETARY

KERALA PUBLIC SERVICE COMMISSION